

## Finance Report Full version

### 1. Welcome

As a church we are not immune to the financial challenges of these days. With the staff team, the Finance Committee has worked hard to prepare a budget to deliver what we believe God is calling us to do in the year ahead. (Please read the Stewardship letter for details of our Ten Targets for 2023).

**This report outlines our financial situation, our needs and commitments.** The Finance Committee has taken great care that to ensure that we are good stewards of the sacrificial giving of church family. We are grateful to our Finance Team for their tremendous hard work on our behalf.

### 2. Summary

When setting the budget for 2023, and allowing for the impact this would have on church personal giving, a number of factors have been taken into account. These include:

- There is a strong desire to build on God's work in Lindfield and beyond, especially as the adverse impact of Covid has now reduced. This has many elements, but having the necessary financial resources plays an important part.

- Last year it was indicated that a likely 5% increase in personal giving would be sought in 2023.
- Actual personal giving this year has exceeded budgeted expectations – a real blessing. The current 2022 year-end forecast is that income will exceed budget by approximately £52,000 (9%). This has arisen from an increase in regular giving by a large proportion of the church family, a number of new givers and some significant individual donations during the year.
- It had been assumed last year that inflation would remain at a low level, but with inflation now running at around 10% this has proven to be an underestimate. We are, therefore, mindful of the need to carefully control all expenditure.
- All Saints has significant financial resources (over £700,000) yet there are also future claims on those resources – in particular the various fabric works that are necessary for the Tiger building.

**It is with these matters in mind that the following income and expenditure budget has been agreed for 2023:**

	2023 Budget	2022 Forecast	2021 Actual
Income	£681,000	£647,000	£543,000
Expenditure	£679,000	£623,000	£579,000
<b>Surplus/Deficit</b>	<b>£2,000</b>	<b>£24,000</b>	<b>-£36,000</b>
Year-end Reserves	£172,000	£170,000	£146,000

**TABLE 1**  
2023 Budget  
Summary

**The 2023 expenditure budget of £679,000, approved by the PCC, represents a £56,000 (9%) increase on the 2022 forecast.**

The major items are as follows:

	2023 Budget	2022 Forecast	Change
Parish share/clergy costs	£157,000	£157,000	0
Staff costs	£246,000	£212,000	+£34,000 (16%)
Direct ministry & church running costs	£131,000	£111,000	+£20,000 (18%)
Mission	£85,000	£82,000	+£3,000 (4%)
Fabric	£60,000	£61,000	- £1,000 (-2%)
<b>Total</b>	<b>£679,000</b>	<b>£623,000</b>	<b>+£56,000 (+9%)</b>

**TABLE 2**  
2023 Expenditure  
Budget Breakdown

### 3. Expenditure increases explained

The principal reason for the uplift in expenditure is an increase in staff costs of £34,000. This is caused mainly by:

- the various **recruitment gaps** that occurred in staff roles during 2022 which resulted in large cost savings. It is assumed that these gaps, unless already known about, will not recur in 2023;
- an **increase in salaries** with the core element remaining aligned to the Real Living Wage;
- provision being made for the re-introduction of the **Ministry Trainee Scheme**, funded separately by the Bursary and Keith Marsh Funds.

**Mission expenditure** is budgeted to increase by £3,000. One mission partner/link is, as planned, coming to an end with four more receiving reduced funding. Conversely, funding for seven partners/links is being increased, including support for and partnership with a local needy church in Sussex, the exact details of which are still to be confirmed. In total, the church is budgeting to support 15 mission partners/links during the course of 2023.

An increase in children's ministry expenditure is planned for 2023, building on the success of this area during 2022. This is part of an overall objective to **grow the church's ministry across all areas**, make greater use of the church and Tiger facilities and connect with the local community.

Finally, with all the uncertainty currently surrounding **energy costs** a substantial provision has been made to cover increases in these costs in 2023. A total of £38,000 has been provided for utility costs in 2023 which is a £22,000 (138%) increase on the 2022 forecast. There remains much uncertainty about these costs and the level of government support that will be made available but it is hoped that this substantial provision will be sufficient.

Other changes to budgeted expenditure are relatively small, but the **Appendix** provides more detail and commentary on these items.

### 5. Looking ahead to the future

It is always difficult to predict what financial resources will be required in the future. Reassurance can be taken, however, from the fact that based on **the 2021 year-end financial accounts All Saints is in a very resilient position** with income exceeding expenditure (when all funds are combined) and substantial reserves. We are mindful of the impact on the cost of living of high inflation and more specifically increased energy costs.

As part of God's plan for All Saints there is a wish to **maintain the Tiger building** as a home to support the work of the church across all areas of ministry. Therefore, it is intended to transfer an additional £50,000 to the Fabric Fund in this financial year to support projects such as the Tiger roof which is currently planned for renewal in 2026. This means that at the end of 2022 approximately £350,000 will be held in the Fabric Fund.

A large proportion of this fund will be required to meet the day to day costs of maintaining the fabric of the church buildings and housing, including planned projects such as the new Tiger hall heating and Tiger windows. This means

### 4. Meeting the 2023 income budget

**To meet the budgeted expenditure of £679,000, an increase in income for 2023 is required. A number of key actions are proposed as follows:**

- A **4% increase in regular giving** by existing givers is being sought. It is recognised that with inflation running so high this is a considerable demand on the church family. It is acknowledged that individual circumstances will vary, but please prayerfully consider this request. This 4% uplift is less than originally envisaged in last year's Stewardship season.
- An **increase in the number of regular givers**. It is hoped that as the church expands its activities alongside a growing congregation, and the accessibility of those activities increases, more church members will feel encouraged to give on a regular basis.
- **Increased use of the Tiger buildings** is being planned. The main objective is to bring the local community closer to the church, but an additional £5,000 of letting income has been budgeted from this source for 2023.

#### Contact us

If you have any questions regarding the finance elements of the budget please contact our Treasurer, **Rob Kingdom**.

Email **rkingdom36@gmail.com**

Phone **07714 226700**

that the balance of funds available in 2026 to support the Tiger roof project will be smaller. Nonetheless whilst some form of church appeal will be necessary for the Tiger roof, **with the continued prayerful and careful management and allocation of church funds it is hoped that a large proportion of such costs can be met from existing funds**. This will enable All Saints to focus more on ministry and mission in the future.

In addition, we are blessed with a Legacy Fund of £165,000. Part of this has been earmarked to underwrite the renewal and upgrade of the church organ alongside a funding appeal. A significant balance will remain however which can be allocated to further grow the church, both in Lindfield and wider afield.

Recent years have shown that it is difficult to predict, from a financial perspective, how the needs of All Saints will develop. However, by prudent stewardship of our financial resources and our trust in God, **we are well placed to achieve the objectives of our Mission Action Plan**.

## Appendix

### Detailed 2023 Expenditure Budget

		2023 Budget	2022 Forecast	Notes
Parish share	Clergy costs	127,000	128,000	1
	Diocesan & National Church costs	30,000	29,000	2
		<b>157,000</b>	<b>157,000</b>	
Staff costs	Salaries	218,000	187,000	3
	Pension contributions	15,000	15,000	
	Employer's National Insurance	13,000	10,000	
		<b>246,000</b>	<b>212,000</b>	
Direct Ministry & Church running costs	Direct Ministry, inc. Local Outreach	28,000	23,000	4
	Clergy housing costs	23,000	23,000	5
	Clergy/staff expenses	7,000	7,000	6
	Training	8,000	7,000	7
	Charitable donations	3,000	5,000	
	Insurance	8,000	8,000	
	Utilities	38,000	16,000	8
	Professional fees	4,000	4,000	9
	Other church & office running costs	12,000	18,000	10
		<b>131,000</b>	<b>111,000</b>	
Mission		85,000	<b>82,000</b>	
Fabric		60,000	<b>61,000</b>	
<b>TOTAL</b>		<b>679,000</b>	<b>623,000</b>	

### Notes

**1. Clergy costs** This covers the stipend and pension arrangements of the three clergy along with a charge for the use of the Vicarage made by the Diocese.

**2. Diocesan and National Church costs** These costs cover the costs of training ordinands/curates (£10,000), Diocesan ministry and overhead costs (£17,000) and a contribution to the National Church (£3,000).

**3. Salaries** These are the costs (including pension and employer national insurance contributions) of the 9 full and part-time staff employed by the church.

**4. Direct Ministry including Local Outreach** These are the specific costs incurred by the individual ministry areas; children, youth, women, men, seniors and music; as well as the activities of the church in the local community.

**5. Clergy housing** These costs cover the provision of housing to the clergy where not otherwise owned by the church/Diocese as well associated occupancy costs for all clergy housing, principally council tax.

**6. Clergy/staff expenses** These are the personal expenses incurred by the 12 clergy and staff; mainly working from home costs such as broadband but also mobile phone, car mileage & library costs.

**7. Training** The main item covers the church's membership of the Sussex Gospel Partnership.

**8. Utilities** These cover gas, electric, water and telephone costs for the church and Tiger buildings.

**9. Professional fees** The main item is the cost incurred for the Independent Examination of the statutory accounts.

**10. Other church & office running costs** These are the remaining costs of the church, including IT, stationery, postage, photocopying (where not charged to a specific ministry area), sundry equipment, catering, social and cleaning costs.



## Our Response

**We invite everyone to make a pledge before God as to how they will give financially to support the mission and ministry of All Saints in the coming season.**

Every gift – small or large, regular or one-off – is greatly appreciated and will be stewarded wisely. You can make your pledge either online or on paper.

### 1. Pledge online or on paper

**To pledge online**, use the following link to access the **Promise of Planned Giving Form**. You will also need to complete the Standing Order Authority Form and/or Gift Aid Declaration if required. Ensure you press 'Submit' at the bottom of the form.

**To pledge on paper** print off and complete the **Promise of Planned Giving Form**

In addition, you may need to print off and complete the **Standing Order Authority Form** and/or the **Gift Aid Declaration**

Place your completed paper form(s) in an envelope marked 'Stewardship 2023' and put them through the letterbox in the front of the Tiger, or post to

**All Saints Church Office**  
122 High Street  
Lindfield RH16 2HS

### 2. Make your payment

There are various ways to make a payment:

#### **Online payment via your bank (Recommended)**

The most efficient method for regular giving to the church is for you to set up (or update) your regular giving with your bank yourself. The church bank account details to be used are as follows:

Account Name	Lindfield PCC Covenant Account
Sort Code	20-49-76
Account Number	90408913

#### **Standing order**

Please complete the Standing Order Authority form, and our Stewardship Recorder will liaise with the bank to ensure that it is correctly set up.

#### **Church website\***

Access giving online [HERE](#).

#### **Contactless card reader\***

This is kept at the back of the church under the tower, and is good for one-off giving.

#### **CAF/Stewardship Services vouchers**

##### **Cheque**

These should be made payable to 'Lindfield PCC', and sent to the Church Office in a sealed envelope marked for the attention of the Stewardship Recorder.

##### **Blue envelopes**

These will be sent by post to those who still prefer to donate in this way on a monthly basis.

##### **Cash**

During services cash can be placed in the collection bowl at the back of the church.

*\* Both of these options incur a small processing fee for the church*

#### **Note: Gift Aid Declarations**

*We have reviewed our current gift aid declarations during 2022 and it is clear that they are not all fully up to date. Where we believe the declaration needs to be revised, for example due to a change of address by the donor, the Stewardship team shall be contacting you separately with the request to complete a new gift aid form.*

### 3. Dedicate your pledge

This year Dedication Sunday is **27th November**. At each of the main three services (9.30am, 11.15am and 6pm) the sermon will help us to further consider the significance of giving to God through the Church.

During each service there will be an invitation to come to the front of church and place a token of the pledge you have made into a bowl at the front. If you have not already made a pledge (either online or by paper) you can also place your pledge in the bowl on Dedication Sunday. We have found this to be a moving way to celebrate and signify our giving as a Church community.

There will no doubt be some who are unable to attend Dedication Sunday for a range of reasons. Pledges can still be posted into the Tiger Office via the letterbox.

### Thank you

Thank you for taking time to read this material as you prayerfully consider your giving for 2023.

*You yourselves like living stones are being built up as a spiritual house ... to offer spiritual sacrifices acceptable to God through Jesus Christ. 1 Peter 2:5*